

File: 3760-01

May 1, 2022

Canadian Home Builders' Association – Central Okanagan (CHBA-CO)
216–1884 Spall Road
Kelowna, BC V1Y 4R1

Attention: CHBA-CO Members

Re: May 2022 Update

The City of Vernon is currently administering a high volume of development and building permit applications which is impacting our processing times. We are addressing application submissions and inquiries in the order they are received. Please ensure any correspondence contains the relevant application file number or civic address.

Currently, the average building permit processing time for new single family dwellings is approximately 6 to 8 weeks. Processing times can increase depending on the complexity of the project or incompleteness of the application package.

On April 11, 2022 Council supported the immediate establishment of an additional Plans Examiner (two year term). The Building and Licensing Department is currently in the recruitment process to fill this position.

If you have any questions, or require any further information, please feel free to contact the undersigned at 250-550-7683 or sknuhtsen@vernon.ca.

Sincerely,



Shawn Knuhtsen
Manager, Building & Licensing/Chief Building Official

