CHANGE WORK ORDER

British Columbia
Building A Better BC

Canadian Home Builders' Association

CONTRACTOR: (print) _____ PHONE: _____

PURCHASER/SUB-TRADE: (print) _____ PHONE: _____

PROJECT ADDRESS: _____

_____

CHANGE ORDER NO: _____ JOB NO: _____

THE WORK COVERED BY THIS ORDER SHALL BE PERFORMED UNDER THE SAME TERMS AND CONDITIONS AS STATED IN THE ORIGINAL CONTRACT Dated: _____. THIS WORK ORDER COVERS THE CONTRACT MODIFICATION DESCRIBED BELOW:

HST included _____ / HST not included _____

Total (including HST) _____

SAMPLE

REVISED CONTRACT AMOUNT

Total amount, including HST, of this work order is _____ dollars, $ _____, and is due and payable on or before _____ OR the amount of this work order is to be added to _____ / deducted from _____ the next scheduled payment after the occurence. The work described above is to be completed by _____. This document does *_____ / does not _____ change the completion date for the initial contract.

*(Revised Date): _____

CHANGE APPROVED BY: Date: _____

_____ _____

(Purchaser) or (Sub-trade) whichever is applicable (Contractor)

NB. This form is provided by the Canadian Home Builders' Association of B.C. as a service to the industry. The Association accepts no responsibility whatsoever for its sufficiency and recommends that appropriate professional advice be sought.